



PUBLIC AFFAIRS CENTRE
Committed to good governance

Job Opportunity - Field Research Officer

Public Affairs Centre (PAC), Bangalore, is looking for three experienced field research officers to work on social surveys and community engagement projects in Karnataka. PAC is a national non-profit organization founded in 1994 and headquartered in Bangalore. The focus of PAC's work is on school education, primary health care, women and child development, and skills and livelihoods.

Position title: Field Research Officer; **Duration:** Project period of three years; **Expected start date:** July 1, 2018; **Salary:** Based on education, experience and skill sets.

Main duty station: Dharwad/Gulbarga/Mangalore (80-85 percent time in the field, 15-20 percent at PAC office, Bangalore).

Responsibilities:

The Field Research Officer will work as a team member in specific action research projects and support the project teams in all field related project activities. The responsibilities include:

Co-ordinating and conducting field surveys and monitoring the progress of projects; carry out community engagement and focused group discussions to assess the gaps in awareness and compile a gap analysis that will be the basis for community advocacy and action; writing high quality reports periodically and in time; help keep Research Team databases up-to-date; implement IEC campaigns and advocacy initiatives; implement capacity building and training programmes, including training of trainers; other duties as assigned.

Professional qualifications and experience required:

- A first-class MSc/MA degree in the science or social science streams from an academic institution of repute with strong computer skills (MS office suite and SPSS).
- A minimum experience of 3 years in field research and surveys in community engagement projects; good Kannada and English language skills, both spoken and written.
- Strong networking and advocacy skills and good organizational and reporting skills.
- Willingness to undertake frequent travel

Personal traits desirable:

- Patience, tolerance and flexibility with the ability to provide leadership, including in overseeing staff, partners and contractors in the field.
- Commitment to team work, coaching and mentoring other people and the ability to work with limited resources within a challenging environment

How to apply:

Interested candidates who meet the required educational and experience requirements should send their recent CV and a cover letter (written in English and Kannada) by email, not later than 15th of June 2018 to: career@pacindia.org

Only short-listed candidates will be contacted.

PAC is committed to gender balance and diversity without distinction as to ethnicity, sex or religion, and without discrimination of persons who are differently abled: well qualified candidates are strongly encouraged to apply.